



HARTNELL COLLEGE
INSTITUTIONAL RESOURCES COUNCIL
MARCH 1, 2024, 9AM - 11 AM
E112 for those on campus

Zoom Login
<https://hartnell-edu.zoom.us/j/83970537054>
 Meeting ID: 839 7053 7054

AGENDA

| ITEM | TYPE | PRESENTED BY | TIME |
|---|-------------|------------------------------------|-------------|
| 1. Call Meeting to Order | Procedural | Marlene Hernandez | 9:00-9:02 |
| 2. Consider Approval of the Agenda | Procedural | Marlene Hernandez | 9:02-9:05 |
| 3. Consider Approval of Minutes for 2/2/24 *Update on Tracy's request | Procedural | Marlene Hernandez | 9:05-9:08 |
| 4. Food Service Presentation | Information | Ken and Lea | 9:08-9:53 |
| 5. New Strategic Plan Presentation | Information | Gayle Pitman | 9:53-10:13 |
| 6. Operational Memorandums-Desk Procedures | Discussion | Graciano Mendoza | 10:13-10:30 |
| 7. Presentation on Phones | Information | Chelsy Pham | 10:30-10:45 |
| 8. Budget/Resource Request Update | Discussion | David Techaira/Graciano Mendoza | 10:45-10:50 |
| 9. Proposal to create Stand by Sub-Committee | Action | Dave Beymer | 10:50-10:55 |
| 10. Closing Comments/Adjournment *Workplace Violence Prevention Plan update | Procedural | Graciano Mendoza | 10:55-11:00 |

*Council Tri-Chair Members:

- Graciano Mendoza, Vice President of Administrative Services
- Dave Beymer, Instructor/Athletic Trainer
- Marlene Hernandez, Program Assistant II

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students
HARTNELL COLLEGE VISION STATEMENT: Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.
HARTNELL COLLEGE MISSION STATEMENT: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.